

**TITLE:** Youth Development Professional

**PRIMARY FUNCTION:**

The YDP is responsible for:

- ensuring youth development principles are incorporated into programs and activities
- providing guidance and discipline to ensure a safe and positive environment for youth
- ensuring the incorporation of character development, age-appropriate and gender-specific programs and activities
- ensuring that cultural diversity programs are implemented
- assisting in the planning, implementation, and delivery of exciting and engaging educational activities and programs for youth ages 13-18
- delivering a broad range of tournaments, on the spot fun drop-in games and activities in all Club areas
- keeping all equipment and supplies maintained and cared for on a daily basis. - assist Unit Director, Director of Program Development and Director of Operations at all times
- other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

Knowledge

Knowledge of youth development principles and practices, procedures and resources related to all program areas.

Education

High School diploma or equivalent

Some college preferred or equivalent experience or training with youth ages 6-18 years.

Certified in CPR and First Aid

Experience preferred, not required

Minimum of one year of experience working with youth ages 6-18.

Need to be able to run more than one activity and control a large group of 25

**ADDITIONAL RESPONSIBILITIES:**

## Relationships

### **Internal:**

Maintain close, daily contact with Club staff, including supervisor (professional and volunteer) and Club members to receive/provide information, discuss issues, and explain guidelines/give instructions/instruct and advise/counsel.

### **External:**

Maintain contact with external community groups, schools, members' parents and others to assist in promoting and marketing the Club and resolving challenges when appropriate.

### **SKILLS/KNOWLEDGE REQUIRED/PREFERRED:**

Experience in working with youth

Knowledge of youth development

Ability to motivate youth and manage behavior problems

Ability to deal with the general public

Ability to plan and implement quality programs for youth

Ability to organize and supervise members in a safe environment

Valid State Drivers License to satisfy insurance company regulations to drive Club vehicles

### **Environmental and Working Conditions:**

Work is conducted in a Club setting, indoor and outside.

### **PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:**

Maintain a high energy level

Be comfortable performing multi-faceted projects in conjunction with day-to-day activities

Long expanded time on your feet

Good listening skills